

Guidelines For Taking Correct Facial Images

Setting Up & The First Image

First photo should be without glasses and be a front face image only.



Make sure all lights are on and working properly. Avoid other light sources such as through blinds.



The background should be clean and unobstructed by furniture or other objects.



The subject's head should face forward with eyes open for the front face image.



To avoid shadows, the subject should not be too close to the backdrop.



Turn the subject's entire body to the side for side images.



BACKDROP



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Correct Image



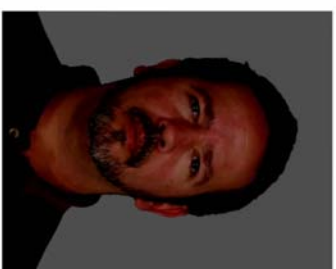
Too Close to Backdrop



Close Blinds



Center Subject Don't Cut Off



Lights On



Subject Facing Forward



Eyes Open



No Foreign Objects



Clean Backdrop

